

# Grading Options for Spring and Summer 2020<sup>1</sup>

## For Undergraduate Students

From <https://dos.sfsu.edu/covid-19/faqs-during-remote-instruction>:

“For any courses where your current grading option is “Letter Grades”, you will have three options for your final grade:

Grading Options	Grades Recorded on Transcript
<b>Option 1: Letter Grades*</b>	Graded (A, B, C, D, No Credit) <i>Note: No Credit (NC) will appear on the transcript in lieu of an F grade; NC grades do not negatively impact your GPA</i>
<b>Option 2: Letter Grades*/No Credit</b>	A, B, C, No Credit <i>Note: NC is earned for grade of D or below</i>
<b>Option 3: Credit/No Credit</b>	Credit, No Credit <i>Note: Credit (CR) is earned for grades of C- or higher</i>

**\*This includes any plus or minus grades.**

For any courses where your current grading option is “Letter Grades/No Credit” you will have the choice to continue with this grading option or switch to the “Credit/No Credit” option.

If your current grading option is “Credit/No Credit”, there are no other grading options offered.”

Please note that undergraduate students must maintain a GPA of at least 2.00 (SFSU, Combined, Major, Concentration).

### Comments

- If a course is normally graded A/B/C/D/F, it will automatically be switched to Option 1. If a student is satisfied with this option, no further action is required.
- Options 2 and 3 likely make sense if a student will be earning less than a C- in a course but must earn at least a C- in the course to not repeat it. (For example, any course that is a prerequisite to another course.) See “Notes” below for more details.

### Changing the Grading Option

- If a student’s chosen grading option is not yet available, they will receive an email from the Registrar’s Office notifying them when it is.
- Once changes are possible, follow the instructions at <https://cms.sfsu.edu/content/registering-classes#gradeoption>

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<sup>1</sup> Last updated April 22, 2020.

## For Graduate Students

From <https://dos.sfsu.edu/covid-19/faqs-during-remote-instruction>:

“For any courses where your current grading option is “Letter Grades”, you will have three options for your final grade:

Grading Options	Grades Recorded on Transcript
<b>Option 1: Letter Grades*</b>	Graded (A, B, C, D, No Credit) <i>Note: No Credit (NC) will appear on the transcript in lieu of an F grade; NC grades do not negatively impact your GPA</i>
<b>Option 2: Letter Grades* / No Credit</b>	A, B, No Credit <i>Note: NC is earned for grade of C or below</i>
<b>Option 3: Credit/No Credit</b>	Credit, No Credit <i>Note: No Credit (NC) is earned for grades of C or below</i>

**\*This includes any plus or minus grades.**

For any courses where your current grading option is “Letter Grades/No Credit” you will have the choice to continue with this grading option or switch to the “Credit/No Credit” option.

If your current grading option is “Credit/No Credit”, there are no other grading options offered.

Please note that graduate students need to keep an overall GPA above 3.00.”

### **Comment:**

If a course is normally graded A/B/C/D/F, it will automatically be switched to Option 1. If a student is satisfied with this option, no further action is required.

### **Changing Your Grading Option**

- If your chosen grading option is not yet available, you will receive an email from the Registrar’s Office notifying you when it is.
- Once changes are possible, follow the instructions at <https://cms.sfsu.edu/content/registering-classes#gradeoption>

## Notes

- Withdraw deadline for “documented serious and compelling reasons” is May 15; COVID-19 is a “documented serious and compelling reason.” (In other words, no W petitions should be denied this semester.)
  - The hope is students will not need to withdraw since they can change their grading option to CR/NC.
  - It is possible that this deadline will change.
- Students can change their grading option through May 26.
- Faculty must submit grades by May 29.
- More details
  - “...courses taken in spring 2020 not contribute to any unit limits in policy or in Executive Order 1037 (e.g. W, CR, course repeat, grade forgiveness)”<sup>2</sup>
  - “All Credit (CR) grades earned in spring 2020 will count toward your major/minor/certificate requirements.”<sup>3</sup> In other words,
    - All courses, including major and concentration courses, can be taken CR/NC in Spring 2020.
    - A CR will be considered as satisfying any prerequisite requirements for successor courses.
  - Undergraduate students earning a D- in a class might still be able to pass the class with the letter grade (Option 1), but not if they choose CR/NC (Options 2 and 3). Similarly, graduate students earning a C in a class might still be able to pass the class with a letter grade, but not if they choose CR/NC. This leaves them in the strange situation of taking the GPA hit but not having to repeat the class.
    - For example, a student needs a C- in FIN 350 to use it as a prerequisite for BUS 690. In this case, any of the 3 options would work because a CR is given for a grade of C- or better.
    - A student could earn a D- in BUS 690 and still graduate. In this case, Option 2 is probably not a good choice because a D- is a NC.
    - **If anyone (students, faculty) has any questions, please speak with one of our professional advisors.**
  - F and WU grades are not possible this semester. Both will be assigned the grade of NC.
  - Students will be notified when they are able to select a different grade change option for classes where it was previously not available.
  - It is possible that the first two items might be extended to Summer 2020, but that has not yet been taken up.

## Incompletes

Students must request an Incomplete from their instructors before grades are submitted. Standard policy is that 75% of the course work must have been completed already.

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<sup>2</sup> Senate Resolution RS20-396 <https://senate.sfsu.edu/resolution/support-alternative-grading-options-sf-state-students-during-covid-19-crisis>

<sup>3</sup> <https://dos.sfsu.edu/covid-19/faqs-during-remote-instruction>