



Opportunity Drawing Donor Intent Form

A Special Evening Benefiting San Francisco State University's Hospitality and Tourism Management Program

Grand Hyatt, 345 Stockton Street, San Francisco, CA 94108
Wednesday, May 6, 2020 from 6:00 – 9:00 p.m.

Company Name: _____

Street Address: _____

City: _____ **State:** _____ **Zip:** _____

Phone: _____ **Fax:** _____

Email: _____

Name(s) of Representative(s): _____

Name(s) of Assistant(s): _____

(Please note that we can only accommodate three individuals per company)

We are happy to donate the following at the event:

(Please include descriptions and fair market values so that we may provide you with a formal acknowledgment for your tax records.)

TAX ID Number: 94-1384645

Item Description and Restrictions	Qty		Fair Market Value *	=	Total
		X	\$	=	\$
		X	\$	=	\$
		X	\$	=	\$
		X	\$	=	\$
*In-kind gifts with a fair market value greater than \$5,000 require an independent appraisal. We suggest that donated items have a minimum fair market value of \$250			Total		\$

We require the following at the event (e.g., electrical outlet):

We would like to have a student assist us at the event.

Donor Signature: _____ **Date:** _____

Please scan this form and e-mail it to beverlyd@sfsu.edu, FAX to **415.405.0364**, OR mail to the address below.

Please mark your communication "Attn: TOTB Fundraiser".

Once we have received your submission, the TOTB Student F&B Manager will be in touch with further details.

Please note that submissions received after April 17, 2020 may not be included in the Taste of the Bay program.



San Francisco State University
Hospitality and Tourism Management Department
Attn: Beverly Dela Cruz Colindres, Office Manager
1600 Holloway Avenue, San Francisco, CA 94132
415.338.1023 Phone | 415.405.0364 Fax | beverlyd@sfsu.edu
www.tasteofthebaysf.com

San Francisco State University Gift In-Kind Acceptance (For Office Use Only)

Department Chair

Date

Associate Vice President, University Advancement

Date

Dean of College

Date

Vice President, University Advancement

Date

Date Received:

Thank You Sent:

IRS Form Sent:

FR: