Position Description

Department of Accounting
College of Business
San Francisco State University

**Position title:** Assistant, Associate, or Full Professor position in Accounting.

**Start date:** August 2018

**Salary:** Commensurate with qualifications and experience. The California State University provides generous health, retirement and other benefits.

**Position Summary:**

The position is in the department of Accounting at San Francisco State University.

The Department of Accounting offers a Master of Science in Accountancy degree and a BSBA degree with a concentration in Accounting. Accounting is one of nine departments in the College of Business and has approximately 17 full time faculty, 60 MSA students, and 700 undergraduate accounting majors.

The position involves primary teaching assignments in Auditing / Financial Accounting and the scholarship may address a broader range of topics in accounting areas.

The position includes a full-time faculty workload per the Collective Bargaining Agreement between the California State University and the California Faculty Association. The workload primarily includes teaching assigned undergraduate and graduate courses in Auditing and Financial Accounting and conducting an active ongoing scholarship program which advances knowledge in the field of one’s specialty.

Additional responsibilities include, but are not limited to, productive participation on departmental, college, and university-wide committees; mentoring and advising graduate and undergraduate students; holding regular office hours; curriculum development and improvement, particularly with regard to student learning outcomes; and remaining current in both subject area and teaching methodologies.

**Essential Job Tasks:**

Prepare course materials such as syllabi, lecture and discussion materials, readings and assignments, assessments, and learning resources;
Prepare and deliver effective lectures to undergraduate (or graduate) students on topics in Auditing / Financial Accounting;
Initiate, moderate, and facilitate classroom discussions;
Evaluate and grade students' class work, assignments, papers, etc. in a timely manner;
Compile, administer, and grade examinations or other learning assessments;
Maintain student grades and other required records or reporting materials;
Conduct research in one’s field of interest and present findings in peer-reviewed journals, books, or professional conferences;
Stay current on developments in the discipline by reading new literature, talking with colleagues, and participating in professional conferences;
Plan, evaluate and revise curricula, course content, course materials, and methods of instruction;
Hold regularly-scheduled office hours for the purpose of advising and assisting students;
Actively participate on assigned committees in accordance with department or College needs, and SF State’s strategic vision;
Actively participate in collegial interactions in fulfilling service assignments and other duties at the department, college, and university level;
Additional duties as assigned.

San Francisco State University is a member of the CSU system and serves a diverse student body of 30,000 undergraduate and graduate students. The University seeks to promote appreciation of scholarship, freedom and, human diversity through excellence in instruction and intellectual accomplishment. San Francisco State University faculty are expected to be effective teachers and demonstrate professional achievement and growth through research, scholarship, and/or creative work. Our goal is to attract a world-class and diverse faculty committed to build a multicultural educational environment.

San Francisco State University is an Equal Opportunity/Affirmative Action Employer with a strong commitment to diversity. All qualified applicants will be considered without regard to race, color, sex, religion, national origin, disability, protected veteran status, or other legally protected category. We strongly encourage the application of individuals from historically underrepresented groups.