### Taste of the Bay

**Restaurant Donor Intent Form**

A Special Evening Benefiting San Francisco State University’s Hospitality and Tourism Management Program

**City View at Metreon, 135 4th Street, 4th Floor, San Francisco, CA 94103**

**Thursday, April 18, 2019 from 6:00 – 9:00 p.m.**

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**Company Name:**

**Street Address:**

**City:** ____________________________  **State:** __________  **Zip:** __________

**Phone:** __________________________  **Fax:** __________________________

**Email:** __________________________

**Name(s) of Representative(s):**

**Name(s) of Assistant(s):**

(Please note that we can only accommodate three individuals per winery & beverage co.)

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**☐ We are happy to donate and serve the following food at the event:**

(Please include descriptions and fair market values so that we may provide you with a formal acknowledgment for your tax records.)

<table>
<thead>
<tr>
<th>Item Description and Restrictions</th>
<th>Qty</th>
<th>Fair Market Value *</th>
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<th>Total</th>
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*In-kind gifts with a fair market value greater than $5,000 require an independent appraisal. We suggest that donated items have a minimum fair market value of $250

**☐ We require the following at the event (e.g., electrical outlet):**

_____________________________________________________________________________________________________

_____________________________________________________________________________________________________

_________________________________________________________________________ __________________________

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**☐ We would like to have a student assist us at the event.**

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**Donor Signature:** __________________________  **Date:** __________________________

Please scan this form and e-mail it to beverlyd@sfsu.edu, FAX to 415.405.0364, OR mail to the address below.

Please mark your communication "Attn: TOTB Fundraiser".

Once we have received your submission, the TOTB Student F&B Manager will be in touch with further details. Please note that submissions received after April 4, 2019 may not be included in the Taste of the Bay program.

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San Francisco State University
Hospitality and Tourism Management Department
Attn: Beverly Dela Cruz Colindres, Office Manager
1600 Holloway Avenue, San Francisco, CA 94132
415.338.1023 Phone | 415.405.0364 Fax | beverlyd@sfsu.edu
www.tasteofthebaysf.com
## San Francisco State University Gift In-Kind Acceptance (For Office Use Only)

<table>
<thead>
<tr>
<th>Department Chair</th>
<th>Date</th>
<th>Associate Vice President, University Advancement</th>
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<th>Date</th>
<th>Vice President, University Advancement</th>
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<th>Thank You Sent:</th>
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