

# Graduate Accounting Major Advisee's Record—MSBA

**Important:** This record must be reviewed and signed by an authorized Graduate Accounting Advisor at least twice-- once during the first semester of the admission to the program and at least once before submitting the GAP for the advisor's approval. After being signed by an advisor, this form must be attached to the GAP when submitted for approval.

\_\_\_\_\_  
**Last Name** \_\_\_\_\_ **First Name** \_\_\_\_\_ **Student ID**  
 Address \_\_\_\_\_  
 Telephone (\_\_\_\_) \_\_\_\_\_ E-mail \_\_\_\_\_  
 First Semester Enrolled as an SFSU Graduate Student: \_\_\_\_\_  
 List *your goal(s)* for pursuing this graduate degree: (Use additional paper if more space is needed)  
 \_\_\_\_\_  
 \_\_\_\_\_

**Phase I: Basic Competency--** Must be established by passing either the proficiency exams or the basic courses. The Written English proficiency must be demonstrated by the **end of the 2<sup>nd</sup> Semester in the program**. The mathematics and statistics proficiencies must be demonstrated by **end of the 2<sup>nd</sup> semester** in the program **or before** taking any 800-level courses:

	<u>Written English (GET)</u>	<u>Mathematics (BA 510)</u>	<u>Statistics (BA 512)</u>
Date took/will take the Exam, or	_____	_____	_____
Date Completed/plan to take the Course	N/A	_____	_____

### Planned Course Schedule

(Place a grade for completed courses and an (x) or a course number for planned courses where appropriate)

Courses	Date Completed/ Waived & Grd.	Sem./Yr./ Grade	Sem./Yr./ Grade	Sem./Yr./ Grade	Sem./Yr./ Grade	Sem./Yr./ Grade	Advisor Approved Electives (needs advisor's initials)
<b>Phase II: Foundation Courses*</b>							
BUS 690**							.
BUS 781—ACCT							.
BUS 782—CIS							.
BUS 783—ECON							.
BUS 784—POL/SOC/LEG							.
BUS 785—FIN							.
BUS 786—OP RES							.
BUS 787—MKTG							.
BUS 788—MGMT/OB							.
<b>Phase III: Advanced Program Courses***</b>							
Elective 1—ACCT 806							
Elective 2—ACCT							
Elective 3—ACCT							
Elective 4—ACCT							
Elective 5—ACCT							
Elective 6—							
Elective 7—							
Elective 8—							
Elective 9—							
BUS 898/ACCT 895****							
<b>Cumulative SFSU GPA</b>							

\*The Course titles are informal references to the general contents of the courses.

\*\*Not required if BUS 890 is taken in Phase III.

\*\*\*Must be approved by an authorized Graduate Accounting Advisor. At least 5 of the electives must have ACCT prefix

\*\*\*\*It is strongly recommended that the search for a research topic be started as early as the first semester at SFSU.

Date of filing the GAP (must be filed during the semester immediately before registering in the final 6 units of graduate work): \_\_\_\_\_

**First-review Advisor:** \_\_\_\_\_ **Date** \_\_\_\_\_

**Progress-review Advisor:** \_\_\_\_\_ **Date** \_\_\_\_\_

(Effective 05/02)

