

San Francisco State University

College of Business

Graduate Programs

Graduation Info Session for Spring/Summer 2012



SF STATE

Overview of Spring/Summer 2012 Graduation Info Session

I. Briefly Revisit MBA and MSA Curriculum

II. Four (4) Important Forms/Deadlines:

- Advancement to Candidacy form (ATC)
- ATC Course Substitution form
- BUS/ACCT 890 Proposal form
- Spring 2012 Graduation Application

III. Questions?

SF State College of Business MBA Program Requirements

Phase I: Basic Competency Courses

*Offered through College of Extended Learning

DS 710 Elements of Quantitative Analysis

May waive if equivalent previous coursework was completed, OR by passing the SF State math exam

DS 712 Elements of Business Statistics

May waive if equivalent previous coursework was completed, OR by passing the SF State statistics exam

BUS 714 Elements of Business Writing

May waive if GMAT AWA score is 5.0 or better

The Basic Competency requirements **MUST** be satisfied by the end of the second semester.

* Register for Phase I courses through College of Extended Learning (CEL).

PHASE II: Foundation Courses (780-Series)

*Phase II courses may be waived

BUS 780 Financial Accounting

Prerequisite(s): DS 710

BUS 785 Financial Management

Prerequisite(s): DS 710, DS 712, BUS 780

BUS 782 Information Systems for Management

Prerequisite(s): None

BUS 786 Operations Analysis

Prerequisite(s): DS 712

BUS 783 Economics for Managers

Prerequisite(s): DS 710

BUS 787 Marketing Mgmt & Multinational Operations

Prerequisite(s): None

BUS 784 Political, Social & Legal Environment of Business

Prerequisite(s): None

BUS 788 Management Principles & Organizational Behavior

Prerequisite(s): None

*Phase II courses may be waived, if comparable academic course work was completed at a recognized college or university in the last seven years with a B- or better grade.

PHASE III: Advanced Requirements (800-level) Courses

Functional Courses:

Quantitative Track: **Must choose 2 out of 4 courses**

ACCT 831 Seminar in Financial Reporting

Prerequisite(s): BUS 780

FIN 819 Financial Analysis & Management

Prerequisite(s): BUS 735 completed with a B- or better grade

DS 852 Managerial Decision Making

Prerequisite(s): BUS 786

ISYS 814 Information Systems for Strategic Advantage

Prerequisite(s): BUS 782, BUS 735, BUS 736

Qualitative Track: **Must choose 2 out of 3 courses**

MKTG 860 Strategic Marketing

Prerequisite(s): BUS 787

MGMT 842 Organization Design & Change

Prerequisite(s): BUS 788

IBUS 815 Seminar in International Business

Prerequisite(s): None

The candidate's Advancement to Candidacy (ATC) program is comprised of ten 800-level courses, none of which may be waived. These courses include: four Advanced functional courses, five elective graduate business courses and the Culminating Experience Strategic Management course.

Elective Courses:

CoB 800-Level College of Business (800-level) Elective

Prerequisite(s): Check Bulletin

CoB 800-Level College of Business (800-level) Elective

Prerequisite(s): Check Bulletin

BUS 890

Culminating Experience in Strategic Management

Prerequisite(s): All Basic Competency courses (Phase I), all Foundation 780-series courses (Phase II) and at least 12 units from the 800-level CoB courses. Candidates must also have an overall GPA and an ATC GPA of at least 3.0.

CoB 800-Level College of Business (800-level) Elective

Prerequisite(s): Check Bulletin

CoB 800-Level College of Business (800-level) Elective

Prerequisite(s): Check Bulletin

CoB 800-Level College of Business (800-level) Elective

Prerequisite(s): Check Bulletin

SF State College of Business, MS in Accountancy Program Requirements

Phase I: Basic Competency Courses

*Offered through College of Extended Learning

DS 710 Elements of Quantitative Analysis

May waive, if comparable previous coursework was completed, OR by passing the appropriate proficiency exams

DS 712 Elements of Business Statistics

May waive, if comparable previous coursework was completed, OR by passing the appropriate proficiency exams

BUS 714 Elements of Business Writing

May waive course if GMAT AWA score is 5.0 or better

The Basic Competency requirements MUST be satisfied by the end of the second semester in the program.

*Register for Phase I courses through College of Extended Learning (CEL)

PHASE II: Foundation Courses (780-Series)

* Phase II courses may be waived

****BUS 780** Financial Accounting

Prerequisite(s): DS 710

****BUS 781** Managerial Accounting

Prerequisite(s): DS 710 & BUS 780

BUS 783 Economics for Managers

Prerequisite(s): DS 710

BUS 785 Financial Management

Prerequisite(s): DS 710, DS 712, BUS 780

BUS 786 Operations Analysis

Prerequisite(s): DS 712

BUS 787 Marketing Mgmt & Multinational Operations

Prerequisite(s): None

BUS 788 Management Principles & Organizational Behavior

Prerequisite(s): None

*Phase II courses may be waived, if comparable academic course work was completed at a recognized college/university in the last seven years with a B- or better grade.

**BUS 780 & BUS 781 may be taken concurrently with approval of course instructor.

PHASE III: Advanced Requirements Courses

ACCT 800 Financial Accounting I

Prerequisite(s): BUS 780 with B- or better grade

ACCT 801 Financial Accounting II

Prerequisite(s): BUS 780 with B- or better grade plus ACCT 800 (may take concurrently)

ACCT 802 Strategic Management Accounting

Prerequisite(s): BUS 780 & 781 both with B- or better grade

ACCT 804 Legal & Professional Responsibilities in Acct

Prerequisite(s): None

ACCT 807 Seminar in Acct Information Systems

Prerequisite(s): BUS 780 with B- or better grade

CoB ACCT Elective

Prerequisite(s): See Advisor or Check Bulletin

CoB ACCT Elective

Prerequisite(s): See Advisor or Check Bulletin

Culminating Experience

ACCT 890

Prerequisite(s): All Basic Competency courses (Phase I), all Foundation 780-series courses (Phase II) and four 800-level CoB courses, 2 of which must be Acct courses. Candidates must also have an overall GPA and an ATC GPA of at least 3.0.

CoB

College of Business Elective 800-level course

Prerequisite(s): See Advisor or Check Bulletin

CoB

College of Business Elective 800-level course

Prerequisite(s): See Advisor or Check Bulletin

The candidate's Advancement to Candidacy (ATC) is comprised of ten advanced courses, none of which may be waived. All Advanced Requirement courses must be approved by an accounting faculty advisor.

Advancement to Candidacy (ATC) Form

- An official document to demonstrate good progress towards MBA/MSA degree and to indicate area of emphasis.
- List the 10 courses (30 units*) you are using to fulfill your Advanced Program Requirements (Phase III)
- ATC must be approved by a faculty advisor in your area of emphasis before submission to Jeff Chun (552B)

*Up to 32 units for international students (BUS 867 required on ATC)



How to Fill Out Your ATC Form

- Form must be TYPED and printed out for submission
 - URL: <http://www.sfsu.edu/~gradstdy/atc-form.htm>
- Include all the Phase III courses on the ATC, project any courses taken for a future semester (SP12 and/or SU12)
- All courses must be for a letter grade. The lowest grade you can obtain is “C”. However, the minimum grade for 890 is “B-”
- Obtain signature of approval from your Grad Advisor. For General MBA, Jeff Chun (jeffchun@sfsu.edu) is advisor

How to Fill Out Your ATC Form (continued)

- Submit completed ATC form to Jeff Chun (552B) for review by **October 26th, 2011**
- If any of the requirements are not met, the ATC will be returned to you by mail. You will need to bring the ATC back to Jeff Chun (552B) ASAP once all the requirements are fulfilled
- **Please note:** Students cannot enroll in 890 concurrently with any Basic Competency and/or Foundation courses.
NO EXCEPTIONS

ATC Form: Requirements for Approval

- Must have completed all 700 level (Phase I- Basic Competency) course requirements
- Must have completed all 780 level (Phase II-Foundation) course requirements
- Must have completed at least two 800-level courses
- BOTH your overall SFSU GPA and ATC GPA must be a 3.00 or above

ATC Substitution Form

- Must complete the ATC Substitution form if any courses taken differ from what was approved on your ATC form
- Form requires signature of approval from your Grad Advisor. Submit completed form to Jeff Chun (552B)
- URL: <http://www.sfsu.edu/~gradstdy/forms/atc-substitution.pdf>
- **ATC Substitution deadline: One month prior to end of your final semester**

BUS 890-Proposal (MBA students)

- Three (3) sections of BUS 890 slated for SP2012:
 - Only one (1) evening section which is reserved for full-time working students.
 - Question- If a morning section was offered from 9AM -12PM, would you take it?
- When SP 2012 online class schedule posted (Nov. 11th), an email will be sent specifically to MBA students who submitted their ATC form by Oct 26th. Will include BUS 890 proposal and ***very important instructions***

BUS 890-Proposal (MBA students)

- **BUS 890 Proposal deadline: November 18th 2011**
- Both the ATC form and BUS 890 Proposal form must be submitted and approved by Grad Studies before a student can officially enroll in BUS 890 on MySFSU
- It is crucial that you submit all required forms by the appropriate 890 deadlines

ACCT 890 Proposal (MSA students ONLY)

- MSA students must take ACCT 890 (BUS 890 is only for MBA students)
- Only one (1) section of ACCT 890 offered in SP 2012
- ACCT 890 proposal will be sent over the MSA listserv by the Accounting department.
- **ACCT 890 Proposal deadline: November 18th 2011**

Spring 2012 Graduation Application

- Official document to declare completion of all requirements by the end of the Spring 2012 term.
- Application available at the start of Spring 2012 term.
Note: Prior graduation application fee was \$100 (Check or Money Order only)
- **SP 2012 Grad Appl deadline: February 17th, 2012**
- Will receive invitation to CoB Hooding Ceremony (May 2012)

Important Deadlines for Graduating in SPRING 2012 or SUMMER 2012

- **ATC/GAP:**
 - **October 26th, 2011**
- **BUS 890/ACCT 890 Proposal:**
 - **November 18th, 2011**
- **Spring 2012 Application for Graduation:**
 - **February 17th, 2012**

Questions?



**THANKS
FOR
COMING!**

